

Board Agenda Item
May 24, 2006

ADMINISTRATIVE -

Adoption of Minutes – May 10, 2006 Park Authority Board Meeting

ISSUE:

Approval of the minutes of the May 10, 2006 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the May 10, 2006 Park Authority Board meeting.

TIMING:

Board action is requested on May 24, 2006.

FISCAL IMPACT:

None

ENCLOSED DOCUMENT:

Attachment 1: Minutes of the May 10, 2006 Park Authority Board meeting

STAFF:

Michael A. Kane, Director
Timothy K. White, Chief Operating Officer
Nancy L. Brumit, Administrative Assistant

**Fairfax County Park Authority
Board Meeting
May 10, 2005**

The Chairman convened the meeting at 8:15 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

Board Members

Harold L. Strickland, Chairman
Joanne E. Malone, Vice Chairman
Frank S. Vajda, Secretary-Treasurer
Edward R. Batten, Sr.
William G. Bouie
Kevin J. Fay
Kenneth G. Feng*
Harry Glasgow
Georgette Kohler
George E. Lovelace
Gilbert S. McCutcheon
Winifred S. Shapiro

Staff

Michael A. Kane, Director
Timothy K. White, Deputy Director
Nancy L. Brumit, Administrative Assistant

Todd Johnson
Elisa Lueck
Miriam Morrison
Lynn Tadlock

*Board Member absent

Guests: Citizens interested in the White Horticultural Park:

Neal Straker
Howard Landon
Susan and Dick Carpenter

AGENDA CHANGES

Mr. Strickland asked if there were any changes to the Agenda. Since there were no changes, Mr. Strickland announced that he would proceed with the Agenda as publicized. **There were no objections from the Park Authority Board.**

ADMINISTRATIVE ITEM**ADMIN-1 Adoption of Minutes - April 26, 2006, Park Authority Board Meeting**

Mr. Bouie **MOVED** the Park Authority Board accept the minutes of the April 26, 2006 Park Authority Board Meeting and the April 26, 2006 Closed Session Minutes; **SECONDED** by Mr. Vajda and **APPROVED** with Mr. Feng being absent. Being absent from the April 26, 2006 Park Authority Board meeting, Mr. Fay **ABSTAINED** from the vote for the regular session and closed session minutes.

There was no discussion on this item.

ACTION ITEM**A-1 Synthetic Turf Field Program Agreements**

This item was reviewed by the Park Operations Committee on April 26, 2006 and was approved for submission to the Park Authority Board.

Mr. White presented this item.

The Board Members discussed available times on these fields and the fees associated with the available times. Mr. Kane reminded Mr. Strickland that he had requested a review of the Athletic Field Policy and suggested that the fee issue be incorporated into the review of the Athletic Field Policy.

After board discussion, Mr. Lovelace **MOVED** the Park Authority Board approve the revised agreements with the Annandale Boys and Girls Club and the Braddock Road Youth Club in relationship to their contributions of matching funds for the development of synthetic turf fields at Mason District and Wakefield Parks that were distributed by Mr. White and reviewed by the County Attorney's office; **SECONDED** by Mr. Bouie and **APPROVED** with Mr. Feng being absent.

CHAIRMAN'S MATTERS

- **Appointment of the New Chairman of the Funding Policy and Bond Committee**
Since Mr. McCutcheon had requested to be excused from the position of Chairman of the Funding Policy and Bond Committee, Mr. Strickland reported that he had asked George Lovelace to assume the position of Chairman of the committee. Mr. Strickland stated that Mr. Lovelace is willing to accept the position. **There were no objections from the Park Authority Board.**

- **Trailfest -- Saturday, May 6, 2006**

Mr. Strickland stated that Trailfest was a fantastic event that got better and better as the day progressed. Mr. Strickland recognized Mr. White as the front man. At each park, site staff was behind the event 100% doing their best to ensure that the day was a huge success.

Mr. Strickland requested Mr. White to express his gratitude to all staff members, the list being too long to mention at this time.

Mr. Strickland also recognized Georgette Kohler for the fine job she did as facilitator throughout the day. Mr. Strickland thanked Mr. Brennan and the Fairfax County Park Foundation for their efforts, and he thanked the sponsors. Mr. Strickland stated that he had received comments throughout the day about what a wonderful team the Park Authority Board is. Mr. Strickland stated he had a fun day, and the Board Members concurred.

Mr. Strickland reported that Chairman Connolly was very pleased when he received the framed article on the Cross County Trail that appeared in the Washington Post.

Mr. Strickland stated that the Park Authority Board bonded well, not only amongst themselves, but also with the members of the Board of Supervisors.

Mr. Strickland again thanked Tim White, Mike Kane, and all the staff for all their hard work, which was appreciated by the Park Authority Board and the Board of Supervisors. He stated that perhaps the Park Authority may have another occasion to hold another event such as this sometime in the future.

DIRECTOR'S MATTERS

- **May 6, 2006 Trailfest a Success!**

On Saturday, May 6, 2006 the Park Authority Board, the Park Foundation Board, and the Chairman and Members of the Board of Supervisors, joined together to celebrate the completion of the Cross County Trail. The Cross County Trail now serves as the spine of the county. With 38 miles in length connecting the entire county from one end to the other, the Cross County Trail runs through some of the county's most scenic areas, beginning at Great Falls National Park on the Potomac River and extending south to the Occoquan River and Laurel Hill.

Mr. Kane stated that he does not want to take any credit for this event. Mr. Kane stated that Tim White and staff organized Trailfest from start to finish, and they did a fantastic job.

Mr. Kane stated that he would like to first thank the Members of the Park Authority Board for their participation and support of Trailfest. From the bus tour, to the ribbon-cutting ceremonies, to the final celebration at Laurel Hill, the Park Authority Board demonstrated unity as a Board that was evident to staff and citizens alike. Mr. Kane thanked the Park Authority Board for their enthusiasm and support of Trailfest.

Mr. Kane thanked members of staff for their incredibly hard work in the weeks leading up to Trailfest. Staff demonstrated that regardless of division assignments, the Park Authority staff are all members of one agency, and are all equally committed to working together to demonstrate on a daily basis why the Fairfax County Park Authority is a Gold Medal Agency.

Mr. Kane thanked Mr. White, Chief Operating Officer, for his leadership in planning the Trailfest celebration. Mr. White dedicated countless hours to planning for the event, and it would not have been possible without his guidance and support.

- **Happy 20th Birthday to Pinecrest Golf Course**

Mr. Kane reported that this month, Pinecrest Golf Course turns 20 years old. The facility opened to the general public on May 18, 1986. Mr. Kane reported that staff has plans in place to celebrate this milestone including weekly drawings on Sundays throughout the month of May for small prizes. A “Grand Drawing” will be held on May 28, 2006, which is the last Sunday of the month. Many of the prizes are donations received from other Park Authority Golf Courses and small local businesses.

Mr. Kane reported that Pinecrest Golf Course will be offering a “throw-back” green fee of \$6 on Thursday, May 18, 2006, which was the actual green fee on opening day. Loyal Pinecrest patrons, as well as those discovering the course for the very first time, have been delighted with the giveaways and are looking forward to the \$6 round of golf on May 18, 2006.

- **Saturday, May 6, 2006 – Trailfest Day**

Mr. White reported that the Board of Supervisors proclaimed May 6, 2006 Trailfest Day at their Board meeting on May 1, 2006. Several Park Authority Board members attended the Board of Supervisors’ meeting.

Mr. White stated that he would have gladly taken the blame for anything that went wrong on Trailfest Day because the staff had worked so hard for eight months to make the event a success. Staff did a wonderful job. Mr. White stated that he was almost never worried except for the weather, especially when the winds forced the cancellation of the fireworks display at Laurel Hill.

Mr. White reported that he has photos of the trail, perhaps parts of the trail that the Board Members had not had the opportunity to see. There are a lot of things the Board did not get to see that were set up along the trail, such as the hawks, the horse rides, and the events the community groups put together. It was truly a unique event. Mr. White stated that he would provide DVDs of the photos. Mr. Kane stated that some of the photos would also be placed on the Park Authority's website.

Mr. Strickland stated that the Board of Supervisors would probably appreciate a photo to mark their participation at the Trailfest event. Mr. Strickland asked each Park Authority Board Member to write to their respective Supervisors and include a photo of themselves with their Supervisor at the Trailfest. Mr. Strickland invited the At-large Park Authority Board Members to sign the letter to Chairman Connolly that he was going to prepare. Mr. White added that several of the Supervisors had already requested photos.

COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS FOR THE RECORD

NOTE: No committee minutes were entered FOR THE RECORD at this meeting. Committee minutes are entered FOR THE RECORD during the second Park Authority Board meeting each month.

BOARD MATTERS

- **Joanne E. Malone**

Ms. Malone indicated that Saturday, May 6, 2006 was a fantastic day. Staff came together for the Trailfest event. She noted that she was pleased that Park Authority Board's enthusiasm stayed with the group throughout the day.

- **Frank S. Vajda**

Mr. Vajda concurred with all the comments made about Trailfest. Mr. Vajda stated he had never been prouder to be a member of an organization than he was on Saturday, May 6, 2006 at the Trailfest. It was absolutely fabulous! Mr. Vajda was pleased and proud of the organization and everybody who pitched in and turned out for the event.

Mr. Vajda reported that the Park Authority nearly set a record with the White Horticultural Park public hearing that we held on Monday, May 8, 2006. There were 104 citizens who signed the speakers list with a total number of 69 who actually spoke, and the hearing went into extended hours. There was a backup plan to continue the hearing on Tuesday evening at Providence RECenter if necessary. Mr. Vajda thanked Judy Pedersen for getting the agency through the evening. Mr. Vajda also thanked Sandy Stallman and Sherry Frear for their help and the presentation.

DRAFT MINUTES

Mr. Vajda invited Board Members to attend Children's Day at Hidden Oaks Nature Center on Saturday, May 13, 2006. An international program is planned, as well as crafts, dances, and activities. The program will include folks from local schools and organizations from West Africa, Scotland, Ireland, and India. The event will take place from 1 p.m. to 4:30 p.m.

- **Gilbert S. McCutcheon**

Mr. McCutcheon mentioned that he received a letter from Catherine Thorson, asking him to express her thanks, and thanks from the people in the area for the unveiling of the signs and plaques at Mount Air Cultural Resource Park at Mt. Air Historic Site. Mrs. Thorson especially asked him to convey her thanks to Ed Batten, Cindy Messinger, Joe Nilson, and Michael Rierson. She also mentioned that her husband ran in the Boston Marathon with the Sierra Club. Later in the meeting, Mr. Glasgow reported that he knows Jack Thorson and Mr. Thorson runs the Boston Marathon every year. Mr. Thorson is easily in his 70s.

- **Winnie S. Shapiro**

Mrs. Shapiro thanked Lynn Tadlock and Eric Brunner for attending the Braddock District Council meeting on Tuesday, May 9, 2006. During the part of the evening that Supervisor Bulova called Big Stuff Happening Near You, Ms. Tadlock and Mr. Brunner gave a very nice presentation on park projects in the Braddock District.

Mrs. Shapiro stated that she would not be at the May 24, 2006 Park Authority Board meeting.

- **Ken G. Feng**

Mr. Feng had no comments.

- **Kevin J. Fay**

Mr. Fay stated that he too had a wonderful time at the Trailfest events that he attended. Mr. Fay stated that Trailfest was a wonderful event. Mr. Fay is aware that all staff worked hard, but commended Judy Pedersen for providing remarks for five events on the same topic. As always, Ms. Pedersen does a fabulous job, which he very much appreciates.

Mr. Fay stated that he would not be at the May 24, 2006 Park Authority Board meeting.

- **Edward R. Batten, Jr.**

Mr. Batten stated that he had a wonderful time at the Trailfest event. Mr. Batten has never seen the Park Authority Board in the mode they were in, and may never again. As he used to say in college, "It was big fun." Everyone seemed to have a great time. Mr. Batten stated that he was very happy that Mr. Kane gave Chairman Connolly a Park Authority jacket.

Mr. Batten requested that the Park Authority Board send the Fastran bus driver, something acknowledging just how great a job he did. Mr. Batten stated that the bus driver made sure everything was on time.

Mr. Batten stated that on Sunday, May 7, 2006 he attended the Wetlands Awareness Day at Huntley Meadows Park. It was a fantastic event. Mr. Batten noted that he was pleased to know that the agency has such a high caliber of people on staff and volunteering. Staff and volunteers were out having a very good time with the kids.

Mr. Batten reported that he was very happy that he attended the White Horticultural Park public hearing on Monday, May 8, 2006. It was very interesting to see citizens so passionate about what they think and feel that they are willing to take the time to go on record.

Mr. Batten stated that it is very important to him as a representative of the Park Authority Board to be there to listen to the citizens' comments.

- **Georgette Kohler**

Ms. Kohler stated that she got to be the MC (mistress of ceremonies) for five ribbon-cutting ceremonies, which was a lot of fun. Ms. Kohler stated, as MC, she and Judy Pedersen needed to be flexible and make adjustments as needed.

Ms. Kohler reported that everyone attending the ribbon-cutting ceremonies for Trailfest had the biggest smiles on their faces, whether they were young or old, staff or community member. Ms. Kohler stated that the Park Authority Board set the tone for the energy level they were expecting throughout the day. It made a significant difference. When the Park Authority Board arrived at Laurel Hill, the wind was blowing and papers were flying off the stage. In her role as MC, Ms. Kohler mentioned to the crowd that some folks had been awake since 4:30 in the morning, but were still having a good time, and thanked everyone for coming. The crowd still felt the Park Authority Board was enthusiastic and energetic, cameras were clicking and people were smiling. Ms. Kohler reported that she approached citizens along the way, handing them a Trailfest button, and thanking them for supporting the Park Authority. The citizens were very appreciative.

Ms. Kohler thanked everyone for their support and expressed her appreciation for the bus driver, who really did watch out for everyone. The bus driver opened and closed doors, watched over her belongings that she left on the bus, and even handed her a can of Off (bug spray) for the evening event at Laurel Hill.

Ms. Kohler reiterated that it was a wonderful day, and that there are a lot of people that have to be thanked. Judy Pedersen was wonderful making last minutes changes and her husband was also unbelievable.

DRAFT MINUTES

Ms. Kohler stated that there are so many people to thank; one doesn't know where to begin; however, she extended her appreciation to everyone involved in Trailfest.

- **George E. Lovelace**

Mr. Lovelace stated that he could not add much more regarding the Trailfest event in terms of participation by the staff, which was marvelous. From the time he first came to the Park Authority, he has always felt it was a first class organization, and he still believes that based on what he saw on Saturday, May 6, 2006 at the Trailfest. It was an outstanding day and the only thing he had to do was have fun. Mr. Lovelace enjoyed every bit of Trailfest and got to know members of the Park Authority Board a little bit better, which is a plus. Mr. Lovelace stated that he truly believed that Trailfest was a great event and everyone he saw, whether a Member of the Park Authority Board or persons of constituency, everyone was having a great time. Mr. Lovelace thanked everyone involved with Trailfest for all their hard work.

- **Harrison A. Glasgow**

Mr. Glasgow stated that he is fond of an expression that he attributes to the Jesuits, that states, "If you give us your children until they are seven, they will be ours forever." That is the purpose for Wetlands Awareness Day, to imprint on children the love of nature. If they never go into the woods again for the rest of their lives, if they have the experience of a place like Huntley Meadows Park, then those children will be our conservation advocates when they are adults. They will be the ones that vote green. They will be the ones that may become volunteers. We have to get them now. Wetlands Awareness Day is one of the ways of doing that.

Mr. Glasgow noted that as mentioned earlier by Mr. McCutcheon, Jack Thorson did run in the Boston Marathon, as he does every year. He is easily in his 70s.

- **William G. Bouie**

Mr. Bouie stated that he had a great time on Saturday at the Trailfest. One of the things that came out of the event was the fact that the Park Authority Board had a very informal setting in which to get to know fellow Board Members, the Board of Supervisors, and more of the staff. That was a tremendous asset for the day. Mr. Bouie stated that staff did an unbelievable job.

Mr. Bouie noted that he had the opportunity to attend the public hearing for the White Horticultural Park on Monday, May 8, 2006. It was interesting and it was good to hear and see so many citizens attending the public hearing. As Board Members, it is important to get the input and to see the passion that all the citizens brought to the table, no matter what they felt. It is important that the citizens participate and that their concerns be heard.

DRAFT MINUTES

Continuing on with Mr. Glasgow's mention of the Jesuits, Mr. Bouie noted that his first child will be graduating from college next week. In the eighth grade, his son stated what high school he would be attending. In turn, Mr. Bouie told his son he would give him an opportunity to select the school that he would attend, from three choices. When his son asked what his choices were, Mr. Bouie responded that he could go to any all boys' school run by Jesuits, or any all boys' school run by Jesuits, or any all boys' school run by Jesuits. Lo and behold, he went to an all boys' school run by Jesuits. Mr. Bouie stated that he had had a lot of exposure to the Jesuits, which leads him to talking to Chairman Connolly at the Trailfest event. Six degrees of separation – he and Chairman Connolly both attended a Seminary at the same time. Mr. Bouie was in the seminary in Detroit, while Chairman Connolly was studying at a Maryknoll Seminary in Chicago. So, as it turns out, he and Chairman Connolly made a connection.

Mr. Bouie stated that he had an opportunity to discuss the Park Authority's naming policy. It may be time for the Board to reconsider, or look at the rules for naming parks, or structures, or things after citizens that have contributed so much to our community.

In particular, Mr. Bouie spoke of Fred Crabtree, who has given his adult life to Fairfax County Park Authority, Little League Baseball, and all the rest. Mr. Crabtree has meant a tremendous amount to the Providence District, and to the old Centreville District that's now Hunter Mill District. Mr. Crabtree turned 90 years old in November 2005 and it would be a wonderful thing to honor Fred Crabtree while he is still able to realize it. Mr. Bouie stated he would like the Park Authority Board to look at the policy to see what it could do. This is something that the Board should take care of sooner than later. The who, what, and where can be decided later. Mr. Crabtree had a big impact on Fox Mill District Park that he helped build from scratch, which Mr. Bouie would endorse renaming in honor of Mr. Crabtree.

Mr. Fay stated that he also endorses the naming of a park for Mr. Crabtree, noting that Mr. White was going to look into this. Mr. Strickland asked that the Administration, Management and Budget Committee put it on its agenda for an upcoming meeting. **There were no objections from the Park Authority Board.**

CLOSED SESSION

There was no Closed Session scheduled for this meeting.

NOTE: At the beginning of this meeting, Closed Session Minutes dated April 26, 2006 were approved during the ADMIN-1 Adoption of Minutes – April 26, 2006, Park Authority Board Meeting (Open and Closed Session Minutes).

OTHER MATTERS

Since the fireworks on May 6, 2006 Trailfest had to be postponed because of wind, Mr. McCutcheon asked when the fireworks would be rescheduled. Mr. White stated that he would let the board members know where and when the display of fireworks would be held.

ADJOURNMENT

At 9:07 p.m. Mr. Bouie **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. Glasgow and **APPROVED** with Mr. Feng being absent.

Minutes Approved at Meeting
on

Frank S. Vajda
Secretary-Treasurer

Michael A. Kane, Director

Park Authority Board Minutes prepared by

Nancy L. Brumit, Administrative Assistant

DRAFT MINUTES

Board Agenda Item
May 24, 2006

ACTION - 1

Planning and Development Division Annual Work Plan Schedule for FY 2007

ISSUE:

Approval of the Planning and Development Division Annual Work Plan for FY 2007.

RECOMMENDATION:

The Park Authority Director recommends approval of the Planning and Development Division Annual Work Plan for FY 2007 as part of the 2004 Park Bond Program.

TIMING:

Board action is requested on May 24, 2006 so that projects can be incorporated into the Planning and Development Work Plan and initiated in FY 2007 to meet the proposed project schedules.

BACKGROUND:

Due to escalating construction prices, necessary changes in project scopes and the formulation of more detailed cost estimates, staff was directed to revise the current Project Schedule to reflect the resource reallocation for the 2004 Bond Program. The Park Authority Board approved the reallocation of a number of projects in the 2004 Bond Program at their meeting on April 26, 2006. In response, staff revised the work plan for FY 2007 and presented it at the Planning and Development Committee meeting held on May 10, 2006. Based on committee discussions, staff has prepared the following schedule for the upcoming fiscal year for Board consideration. Attachment 1 summarizes the updates to the Annual Work Plan.

Revised Project Schedules

Attachment 2, Revised Project Development Schedule, shows the original and revised project schedules. Now that the project scopes and funding have been determined, schedule revisions will be required on the following projects:

Frying Pan Park Equestrian Redevelopment – Scope will be started by 3rd quarter of 2006. Construction will be completed on original schedule.

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Grouped Athletic Field Lighting Projects – Project funding has been increased, but approval of the scope has been delayed three (3) quarters due to unanticipated activities related to developing the generic performance specifications. Staff is now working on the pre-approval of lighting system designs from various manufacturers to be included in a unit price contract that will be prepared and bid by Department of Purchasing and Supply Management (DPSM). Although the project is currently behind schedule, staff anticipates regaining the schedule during the design and construction phases once the unit price contract is in place and completing this work on time.

Stephens Property – Project scope has been revised by including it within the Sully Woodlands planning project including the 2232 and preliminary design for Stephens. No interim planning or development activities are included in the revised scope. 2232 will be complete by 1st quarter of 2007.

North Twin Lakes Dam Repairs - Project scope has been limited to a review of the alternatives for repairing the dam and design of the needed repairs. The schedule proposed by the Department of Public Work and Environmental Services has scope approval achieved by the 4th quarter of 2006, with design and permitting scheduled for completion by the 4th quarter of 2008.

Patriot Park Phase I Development – This project has been divided into two (2) separate phases and the compressed schedule reflects the shortest time period staff can complete the first phase of this project.

Lewinsville Park Athletic Field Lighting – In response to a substantial contribution of funding by Great Falls Little League, this project has been separated from the grouped lighting project so it could be advanced six (6) quarters.

Projects Recently Added to the Work Plan

During the past quarter, the Park Authority Board directed staff to begin work on the following projects and staff anticipates adding them to the Work Plan. Attachment 3, Projects Recently Added to the Work Plan, shows a listing of the new projects and schedules.

Mason District and Wakefield Parks Synthetic Turf Athletic Fields - Fairfax County, the Annandale Boys and Girls Club, and the Braddock Road Youth Club are entering into agreements to jointly develop synthetic turf fields at Mason District Park Rectangular Field #3 and Wakefield Park Rectangular Field #5. The proposed schedule is as follows:

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Scope	2 nd Quarter 2006
Design	3 rd Quarter 2006
Construction	1 st Quarter 2007

Lincoln Lewis Vanoy Property Athletic Field Lighting and Related Work – The Southwestern Youth Association (SYA) has an agreement with the Board of Supervisors to develop and utilize this Board of Supervisors site. They have funding to add lighting to an existing field. The Planning Commission recently approved a 2232 for the lighting and site permits have been obtained by SYA. The Park Authority and the Board of Supervisors have an agreement to transfer this property to the Park Authority once this work is complete. The Park Authority has agreed to assist SYA in the proposed construction. To prepare this project for fall construction and spring play, some planning and designing activities need to begin in the next quarter. The proposed schedule is as follows:

Scope	2 nd Quarter 2006
Design	3 rd Quarter 2006
Construction	1 st Quarter 2007

Oakton Community Park Phase I Development – The Park Authority has reached tentative agreement with Chevy Chase Bank, FSB (CCB) to relocate and restore the Oakton School House at the Oakton Community Park. This agreement involves several other provisions that benefit the Park Authority and assist in future park development such as the submission of a full site plan for permitting and a significant financial donation for future park development. Additionally the Park Authority has reached tentative agreement with the Friends of Oakton Schoolhouse (FOSI) to maintain and operate the restored Schoolhouse. These agreements, combined with recently negotiated proffer funding dedicated to the park, will allow Phase I including design and development at this site. This work has already started. The proposed schedule is as follows:

Scope	2 nd Quarter 2006
Design	4 th Quarter 2006
Construction	4 th Quarter 2007

Pinecrest Golf Course Repair of the Dams (Emergency Project) - The outlet and dam structures serving pond number one (1) and two (2) at the golf course have reached their expected life, and as a result the dam and outlet structure for pond number one (1) failed during a storm event on April 22, 2006. Dam number two (2) was overtopped last fall and is also in danger of failing. Temporary measures need to be taken to stabilize the remains of both dams, construct a temporary dam in pond number one (1) for irrigation, and design replacement outlet and dam structures for both locations.

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Immediate temporary repair and prompt permanent repair of these facilities is critical to continued operation of the facility, maintenance of the revenue from the site, safety of downstream property and protection of the natural resources on the site and downstream. An accelerated schedule to accomplish this work will take above average staff resources than would be typical for a project like this managed conventionally. The proposed schedule is as follows:

Scope	2 nd Quarter 2006
Design	4 th Quarter 2006
Construction	3 rd Quarter 2007

Rebalance the Work Plan

To offset the impact of the added projects, increased scope programs and advanced schedules, the following existing project schedule revisions are recommended. Attachment 4, Rebalancing the Workplan, shows the original schedule and the revised schedule.

Lamond Park – Reallocate staff resources by deferring scope approval until 3rd quarter of 2008.

Hutchison School Site – Reallocate staff resources by deferring scope approval until 3rd quarter of 2006 and combine work effort with Artificial Turf projects proposed for the 2006 Bond.

Hunter Mill District Athletic Field Lighting Project – Additional staff resources were made available when this project was deferred as part of the Capital Projects Funding Reallocation recently approved by the Board.

Lake Fairfax Camp Ground – Reallocate staff resources by deferring this project four (4) quarters to restart in the 3rd quarter of 2007.

Green Spring Gardens Vehicle Storage Area - Reallocate staff resources by deferring further scoping activities two (2) quarters to restart in the 1st quarter of 2007.

Spring Hill RECenter Parking Lot Expansion - Reallocate staff resources by deferring project start until the 3rd quarter of 2008.

Fort Willard Improvements - Reallocate staff resources by transferring this project to the Resource Management Division.

Projects for Future Consideration in the Work Plan

Staff has been made aware of the following project requests; however, **no schedule, budget or Park Authority Board approval has been processed on them to date.**

Fox Mill District Park Concession / Restroom Facility – The Reston Little League (RLL) would like to partner with the Park Authority and provide substantial funding for the development of a concession stand and restroom facility at the Fox Mill District Park. The Park Authority would hire a consultant to prepare a site plan, obtain permit approval, and build the restroom facility. RLL would be responsible for all costs associated with the design, construction, and maintenance of the concession stand as well as obtaining all building permits and approvals through Fairfax County. No funding has been identified for this project at this time, but RLL has their funding and is ready to begin.

Great Falls Nike Park Concession / Restroom Facility – The Great Falls Little League (GFLL) would like to partner with the Park Authority and provide substantial funding for the development of a concession stand and restroom facility at the Great Falls Nike Park similar to the Fox Mill District Park model. The Park Authority would hire a consultant to prepare a site plan, obtain permit approval, and build the restroom facility. GFLL would be responsible for all costs associated with the design, construction, and maintenance of the concession stand as well as obtaining all building permits and approvals through Fairfax County. No funding has been identified for this project at this time, but it is our understanding that GFLL has some funding and is ready to begin. This project will have a longer duration than the Fox Mill District Project because an agreement has to be negotiated and executed with the user group and there may be additional site and construction conditions to identify and resolve.

FISCAL IMPACT:

On April 26, 2006 as part of the Reallocation of Capital Projects Action Item, the Park Authority Board approved the reallocation of \$2,482,000 from Stephens Property, Lamond Park, North Twin Lakes Dam Repairs, Green Springs Garden Vehicle Storage Area, Burke Lake Driving Range and Hunter Mill District Lighting projects, making that funding available to Lake Accotink Dam Repairs, Hutchison School Site, Grouped Athletic Field Lighting and Historic Huntley. On May 10, 2006 as part of the Synthetic Turf Field Program Agreement Action Item, the Park Authority Board approved funding in the amount of \$1,684,870 to complete synthetic turf fields at Mason District and Wakefield Parks.

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As Project Scopes are developed for Lincoln Lewis Vanoy Property Athletic Field Lighting and Related Work, Oakton Community Park Phase I Development, and Pinecrest Golf Course Repair of Dams, fiscal impact statements will be developed and brought to the Park Authority Board for approval. Contracts will not be advertised unless sufficient funds are available in the amount of the pre-bid cost estimate, contingency, and administrative cost.

ENCLOSED DOCUMENTS:

Attachment 1: Summary of Updates to the Planning and Development Division Annual Work Plan

Attachment 2: 2004 Park Bond Program - Revised Project Development Schedules

Attachment 3: 2004 Park Bond Program - Projects Recently Added to the Work Plan

Attachment 4: 2004 Park Bond Program - Rebalancing the Work Plan

STAFF:

Michael A. Kane, Director

Timothy K. White, Chief Operating Officer

Lynn S. Tadlock, Director, Planning and Development Division

John Lehman, Manager, Project Management Branch

Kirk Holley, Manager, Special Projects Branch

Michael Baird, Management Analyst, Financial Planning Branch

Summary of Updates to Planning and Development Division Annual Work Plan

Projects with funding/ schedule impacts	Changes to timing on Work Plan	Already Added to Work Plan	Proposed for Addition to Work Plan	Deferred
Hutchison School Site - increased funding by \$1,155,000 for a total of \$2,900,000. Defer scope approval until 3 rd quarter 2006.	Frying Pan Park Equestrian Redevelopment - Scope to be started by 3 rd quarter of 2006. Construction on schedule	Synthetic turf fields at Mason/Wakefield - Construction completion end of 1 st quarter 2007.	Fox Mill District Park Concession / Restroom Facility - Funding not identified at this time but RLL has funding and ready to begin.	Lamond property - design only
Grouped Athletic Field Lighting - increased funding by \$877,000 for a total of \$1,592,000; schedule remains the same	Patriot Park - Phase I; reduced development schedule by 6 quarters	Athletic field lighting - Lincoln Lewis Vanoy - Construction completion end of 1 st quarter 2007.	Great Falls Nike Park Concession / Restroom Facility - Funding not identified at this time but GFLL has funding and ready to begin.	Hutchison School Site - increased funding; schedule deferred
Lake Accotink Dam Repairs - Increased funding by \$400,000 for a total of \$1,050,000; schedule work to proceed concurrently with dredging activities (spring 2006).	Lewinsville Park Athletic Field Lighting -Advanced schedule by 6 quarters	Oakton Schoolhouse Park Phase I Development - Construction completion end of 4 th quarter 2007.		Hunter Mill District lighting -- funding reallocated
Historic Huntley - Increased Funding by \$50,000 for a total of \$1,194,711; schedule remains the same.		Repair of dams at Pinecrest Golf Course - Construction completion end of 3 rd quarter 2007.		Lake Fairfax Camp Ground - Deferred four (4) quarters; restart 3 rd quarter of 2007
Stephens Property - Funding decreased by \$355,773 to \$200,000. Scope revised; included with Sully Woodlands planning project; 2232 to be completed by 1 st quarter 2007.				Green Springs Gardens Vehicle Storage area - Design only; deferred two (2) quarters to restart 1 st quarter 2007
Lamond Park - Funding decreased by \$200,000 to \$500,000. Defer scope till 3 rd quarter 2008.				Spring Hill RECenter Parking Lot Expansion - Project Deferred until 3 rd quarter of 2008

Summary of Updates to Planning and Development Division Annual Work Plan

Projects with funding/ schedule impacts	Changes to timing on Work Plan	Already Added to Work Plan	Proposed for Addition to Work Plan	Deferred
North Twin Lakes Dam Repair – Funding decreased by \$1,466,227 to \$533,773. Proposed schedule by DPWES has scope approval by 4 th quarter 2006 and design/permitting by 4 th quarter 2008.				Fort Willard Improvements – project transferred to RMD
Green Springs Gardens VS Area – Funding decreased by \$250,000 to \$100,000. Defer scope activities by 2 quarters, to restart 1 st quarter 2007.				
Burke Lake Driving Range – Entire funding of \$100,000 taken from project. Defer until funding is available to renovate clubhouse.				
Hunter Mill Lighting – Entire funding of \$110,000 taken from project. Defer until a field location is determined.				

**2004 PARK BOND PROGRAM
REVISED PROJECT DEVELOPMENT SCHEDULE**

LEGEND	
Land Acquisition	
Master Plan	
2232	
Scope	
Design	
Construction	

PROJECT	CATEGORY	CURRENT ESTIMATE	2005		2006		2007		2008		2009		2010	
Frying Pan Park Equestrian-Four Horse Barns	Building Ren/Exp	\$2,000,000												
REV - Frying Pan Park Equestrian-Four Horse Barns	Building Ren/Exp	\$2,000,000												
Grouped Athletic Field Lighting:														
REV - Grouped Athletic Field Lighting:														
Stephens Property-Six New Interim Athletic Fields	Athletic Fields	\$750,000												
REV - Stephens Property-Six New Interim Athletic Fields	Athletic Fields	\$750,000												
North Twin Lakes Dam Repair	Building Ren/Exp	\$2,000,000												
REV - North Twin Lakes Dam Repair	Building Ren/Exp	\$2,000,000												
Patriot Park Phase I Development:	Athletic Fields	\$3,500,000												
REV - Patriot Park Phase I Development:	Athletic Fields	\$3,500,000												
Lewinsville Park-One 90' Diamond Baseball Field	Dranesville	\$110,000												
REV - Lewinsville Park-One 90' Diamond Baseball Field	Dranesville	\$110,000												

First schedule line reflects the original project schedule
Second highlighted line reflects revised schedule

**2004 PARK BOND PROGRAM
REBALANCING THE WORKPLAN**

LEGEND				
Land Acquisition				
Master Plan				
2232				
Scope				
Design				
Construction				

PROJECT	CATEGORY	CURRENT ESTIMATE	2005					2006					2007					2008					2009					2010				
Lamond Park-Trails, Tennis Court, Parking Lot, Road Imp	Comm Parks/Courts	\$700,000																														
REV - Lamond Park-Trails, Tennis Court, Parking Lot, Road Imp	Comm Parks/Courts	\$700,000																														
Hutchison School Site-Four Irrigated & Lighted Ath Fields	Athletic Fields	\$2,000,000																														
REV - Hutchison School Site-Four Irrigated & Lighted Ath Fields	Athletic Fields	\$2,000,000																														
Hunter Mill Dist-TBD-Light One New 90' Diamond Fld	Athletic Fields	\$110,000																														
REV - Hunter Mill Dist-TBD-Light One New 90' Diamond Fld	Athletic Fields	\$110,000	Project Deferred																													
Lake Fairfax Camp Ground-Increase Sites by 30-40	Building Ren/Exp	\$500,000																														
REV - Lake Fairfax Camp Ground-Increase Sites by 30-40	Building Ren/Exp	\$500,000																														
Green Spring Gardens Vehicle Storage Area	Building New Const	\$350,000																														
REV - Green Spring Gardens Vehicle Storage Area	Building New Const	\$350,000																														
Spring Hill RECenter-200 Additional Parking Spaces	Infrastructure Ren	\$675,000																														
REV - Spring Hill RECenter-200 Additional Parking Spaces	Infrastructure Ren	\$675,000																														
Fort Willard Improvements - Move to Resource Management Division	Anticipated New Proj																															
REV - Fort Willard Improvements - Move to Resource Management Division	Anticipated New Proj																															

First schedule line reflects the original project schedule
Second highlighted line reflects revised schedule

Board Agenda Item
May 24, 2006

ACTION - 2

Amendments to the Park Authority Regulations

RECOMMENDATION:

The Park Authority Director recommends the Park Authority Board adopt the proposed amendments to the Park Authority Regulations and adopt a new section regarding athletic field use effective May 24, 2006 as presented to and reviewed by the Administration, Management and Budget Committee on May 24, 2006.

ACTION - 3

Approval - Lee District Park Master Plan Revision (Lee District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Master Plan Revision for Lee District Park as presented to and reviewed by the Planning and Development Committee on May 10, 2006.

ACTION - 4

Approval - Cooperative Agreement with the Friends of the Oakton Schoolhouse, Incorporated and the Fairfax County Park Foundation, Inc. for Permanent Maintenance and Operation of the Schoolhouse (Providence District)

RECOMMENDATION:

The Park Authority Director recommends approval of the Cooperative Agreement with the Friends of the Oakton Schoolhouse, Incorporated (FOSI) to maintain and operate the Oakton Schoolhouse at the Oakton Community Park. The Park Authority Director also recommends support for management of an Oakton Schoolhouse maintenance endowment fund by the Fairfax County Park Foundation, Inc. Source funding for the endowment is from Chevy Chase Bank. The purpose of the fund is to provide a permanent source of routine maintenance and operating funds for FOSI or their successor as presented to and reviewed by the Planning and Development Committee on May 10, 2006.

Board Agenda Item
May 24, 2006

ACTION - 5

Scope Approval - Synthetic Turf Field Installation at Mason District Park and Wakefield Park (Mason and Braddock Districts)

RECOMMENDATION:

The Park Authority Director recommends approval of the project scope to design and install synthetic turf fields at Mason District Park and Wakefield Park as presented to and reviewed by the Planning and Development Committee on May 10, 2006.

ACTION - 6

FY 2007 Adopted Budget Plan - Revenue Fund (170)

RECOMMENDATION:

The Park Authority Director recommends adoption of the FY 2007 budget for the Park Revenue Fund, Fund 170 as presented to and reviewed by the Administration, Management and Budget Committee on May 10, 2006.

Board Agenda Item
May 24, 2006

INFORMATION - 1

FY 2006 Third Quarter Budget Status - Revenue Fund (170)

Presented to and reviewed by the Administration, Management and Budget Committee on May 10, 2006.

INFORMATION - 2

FY 2006 Third Quarter Budget Review - General County Construction Fund (303)

Presented to and reviewed by the Administration, Management and Budget Committee on May 10, 2006.

INFORMATION - 3

FY 2006 Third Quarter Budget Review and Status - General Fund (001)

Presented to and reviewed by the Administration, Management and Budget Committee on May 10, 2006.

INFORMATION - 4

FY 2007 Adopted Budget Plan - General County Construction Fund (303)

Presented to and reviewed by the Administration, Management and Budget Committee on May 10, 2006.

Board Agenda Item
May 24, 2006

INFORMATION -5

FY 2007 Adopted Budget Plan - General Fund (001)

Presented to and reviewed by the Administration, Management and Budget Committee on May 10, 2006.

INFORMATION - 6

Quarterly Status Report Update

Presented to and reviewed by the Planning and Development Committee on May 10, 2006.